

2/18/2022

Iowa Department of Administrative Services
Hoover State Office Building, Level 3
1305 East Walnut Street
Des Moines, IA 50319-0105

To: Laura Shannon (State Issuing Officer)

Brackenwood Consulting is submitting the enclosed response to RFP1722131001, Instructional Materials Production Tracking Software. The response has been uploaded as specified on the State of Iowa – Vendor Self Service (VSS) portal. It contains both a Technical and Cost Proposal documents along with the following supporting attachments:

- 1) Transmittal Letter
- 2) Signed Certification Letter
- 3) Signed Confidentiality Form
- 4) Signed Authorization to Release Information Letter
- 5) Brackenwood Consulting W9 Form

The contact point for this RFP Response is Martin Atterbury, a Partner in Brackenwood Consulting LLC. Brackenwood Consulting is located at:

Suite 3108
10808 South River Front Parkway
South Jordan
Utah, 84095

Martin Atterbury can be reached by:

Email – martin.atterbury@brackenwoodconsulting.com

Telephone – 385 528 9088

We appreciate this opportunity to share our RFP response with you, if you have questions or require clarifications then please get in touch.

Many Thanks,

A handwritten signature in black ink, appearing to read 'M. Atterbury', with a stylized flourish at the end.

Martin Atterbury
Brackenwood Consulting, Partner